For Office Use Date of Receipt:

Application No:

JAI CHRISTO C.M.C. EDUCATIONAL AGENCY, PALAKKAD

Mercy College Palakkad - 678 006

(Managed by Syro Malabar Catholic CMC Congregation, Palakkad Province)

Affiliated to Calicut University, Re-accredited with A Grade by NACC (4thcycle) in 2020

Ph No.0491-2541149, website :www.mercycollege.edu.in

APPLICATION FOR THE POST OF ASSISTANT PROFESSOR

Affix latest Photograph

(1) Subject :

(2) Name of the Candidate :
(In block letters)

(3) Father's Name :

(4) Mother's Name :

(5) Date of Birth* :

(6) Address for communication :

(7) Mobile Number :

(8) E-mail ID :

(9) Permanent Home Address :

(10) Nationality :

(11) Social Category* : **General / SC / ST /OBC** [Please Strike off whichever is not Applicable)

(12) Physically disabled or not : **Yes/ No (If yes attach the copy of certificate)**

(13) Gender : **Male / Female /Transgender**

(14) Marital Status : **Single/Married**

(15) Religion and Caste :

If Syro-Malabar Catholic,
Name of the Parish and Diocese :
(Attach certificate from the Parish Priest)

(16) Educational Qualification (Attach Self Attested copies of Certificates)

Sl. No.	Examination Passed	Subject, Year & Month of Passing	University/ Board	Marks Obtained/ Total Marks	Division / %	CGPA (If Granding is applicable)	Remarks (for office use)
(1)	Matric / Equivalent						
(2)	Plus Two						
(3)	B.A. / B.Sc.						
(4)	M.A. / M.Sc./ M.Tech.						
(5)	M.Phil.						
(7)	Ph.D.						
(8)	NET						
(9)	Any other Qualification						

(17) Chronological list of the Teaching Experience (Including the current position)

Experience shall be counted only after acquiring minimum qualifications stipulated by the UGC for the post of Assistant Professor. (Attach copy of experience certificate)

Designation Guest / Contract/ Temporary	Name of the Institution	PERIOD OF EXPERIENCE			Reasons for Leaving	Remarks (For office use)
		From (Date of Joining)	To (Date of Leaving)	No. of Years / Months (As on the date of advertisement)		

Separate sheet can be attached if necessary

Total Teaching Experience at Graduate/ Post Graduate Level:

(18) Details of proficiency in ICT enabled teaching practices as evident from e-content developed and published in UGC INFONET / EMMRC / CEC and innovative teaching practices as evident from new technologies/ programmes like MOOC programmes uploaded in SWAYAM platform of UGC/ participation of LMS / CMS for Universities and other higher education institutions / virtual laboratory – remote laboratory development etc. (Enclose the proof)

Separate sheet can be attached if necessary

(19) Published Papers in Journals (Enclose copies)

Sl.No.	Title	Journal, Volume & Page Nos.	Web of Science, Scopus indexed/ UGC CARE Listed	Specify impact factor, if any	Whether you are first/ corresponding author	Remarks (For office use)
1						
2						
3						
4						
5						

Separate sheet can be attached if necessary

(20) Published Papers in Conference Proceedings (Enclose copies)

Sl.No.	Title with Page No.	Name of Seminar/ Conference	ISSN No.	Organizing Department & Funding Agency	Whether you are first / Corresponding Author	Remarks (For office use)
1						
2						
3						
4						
5						

Separate sheet can be attached if necessary

(21) Keynote Address/ Plenary/ Invited Talk In International Conferences or Institute of National / International Reputation (Attach copy of certificates)

Sl.No.	Organising Institute	Title of the Talk	Name of the Conference/Seminar	Remarks (For office use)
1				
2				
3				
4				
5				

Separate sheet can be attached if necessary

(22) Books, Chapters in books other than referred Journal Articles (Attach copies)

Sl.No.	Title	Book / Chapter	ISSN/ISBN No. and Publisher	Whether edited, if Chapter in a Book	No. of Authors	Remarks (For office use)
1						
2						
3						

Separate sheet can be attached if necessary

(23) Post Doctoral Experience (Attach copy of supporting documents)

Nme of the Department / Institution	Period of Experience			Remarks (For office use)
	From (Date of Joining)	To (Date of leaving)	No. of years / Months (as on the Date of Advertisement)	

Separate sheet can be attached if necessary

(24) Details of International Patents / Post Doctoral Fellowships :

(25) International / National Level Awards given by International Organization / Govt of India, Central Govt recognized National Level Bodies and State Level (Awards Given by State Govt) (Attach copy of certificates)

Sl.No.	Name of the Award and Year	Award Given by	International / State	Remarks (For office use)

(26) Extra-Curricular Activities

(27) Any other information / qualification relevant to the post applied for

(Please Attach Separate Sheet(S) if required)

(28) References

	Referee 1	Referee 2
Name, Address, Phone Number and E-mail ID of the refrees		

DECLARATION

1. I, _____ Son / Daughterof _____ do hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge, belief and understanding. In the event of any information being found false or incorrect or ineligibility being detected before or after the Selection, the College authority or other competent authority may cancel my candidature /appointment.
2. I further declare that all the research publications / books / conference certificates submitted by me along with my application are genuine and published in the same Journal / Books which are claimed as such. In case any of the publications / articles / certificates so submitted by me is found to be false, I shall be responsible for the same and I understand my selection will stand cancelled and I shall be bound to refund all the monetary benefit drawn by me along with the expenses incurred by the College for myselection.

Place : ..... Signature of the Applicant

Date : .....

ENDORSEMENT BY THE PRESENT EMPLOYER (IF APPLICABLE)

(The endorsement below is to be signed by the Institution / Employer of the Organisation / Institution in the case of an in-service candidate), whether in permanent).

The applicant Dr. /Mr./Mrs. /Ms._____, who has submitted this application for the post of Assistant Professor at Mercy College, Palakkad is working in this organization namely……at the post of…….. in a temporary / permanent capacity with effectfrom……..……

It is further certified that no disciplinary / vigilance case has ever been initiated or is pending against the said applicant. We have no objection for his / her application being considered for appointment by the Mercy College, Palakkad.

(Signature of the competent officer with seal)

Place : ..... NAME: _____

Date : ..... DESIGNATION: _____

Applicant must enclose a bank draft of Rs. 4000/- (Application Fee) Drawn in favour of Sr. Superior and Bursar Mercy College, Palakkad or remit the same at the College Office.

Details of Payment of Application Fee	**(i) Bank Draft No. and Date :** **(ii) Receipt No. and Date :** **In case of payment at the college office**

Send Completed Application Form to:

The Manager, Mercy College, Palakkad - 678006, Palakkad District, Kerala

N.B. Application without self attested testimonials shall not be entertained

The Applicant should produce all the necessary certificates in original when called for interview.